

Minutes of the meeting of the
Waverley LOCAL COMMITTEE
held at 10.00 am on 29 June 2018
at Waverley Council Chamber, The Burys, Godalming GU7 1HR.

Surrey County Council Members:

- * Mrs Victoria Young (Chairman)
- * Mr Richard Hampson (Vice-Chairman)
- * Mr David Harmer
- * Mr Andy MacLeod
- * Mr Peter Martin
- * Dr Andrew Povey
- * Mr Wyatt Ramsdale
- * Mrs Penny Rivers
- * Mr Stephen Spence

Borough / District Members:

- * Cllr Maurice Byham
- * Cllr Carole Cockburn
- * Cllr James Edwards
- Cllr Pat Frost
- * Cllr Jerry Hyman
- Cllr Denis Leigh
- * Cllr Richard Seaborne
- * Cllr Liz Townsend
- Cllr Nick Williams

* In attendance

OPEN FORUM - INFORMAL PUBLIC QUESTIONS

Questions and responses from the informal open forum session are attached as Annex A.

15/17 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Pat Frost, Cllr Denis Leigh and Cllr Nick Williams.

16/17 MINUTES OF PREVIOUS MEETING [Item 2]

Minutes of the Waverley Local Committee on 9 March 2018 were agreed and approved as an accurate record.

17/17 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

18/17 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman, Mrs Victoria Young, made the following announcements:

1. Welcome to the two new committee members from the Borough, Cllr Williams, not present today, and Cllr Byham.
2. From this meeting onwards all Waverley Local Committee meetings will take place in the Waverley Borough Council Chamber in Godalming. This will save on costs and will enable us to web cast the meetings if we choose to do so.
3. Borough Members will see they have some forms to complete regarding their Register of Interests. Please complete these and pass to Yvette or Emma.
4. There will be a Highways Workshop in Merrow for County Members on Thursday 2 August, to discuss the Local Transport Plan rankings list. Please can Borough Members feed in any comments to the County Members.
5. Most Surrey members have given their Highways plans for capital and revenue spending to the Highways Manager, but some are outstanding. Please note the deadline is 13th July.

Dr Andrew Povey asked when it will be decided if the Local Committee will be web cast. The Committee Officer replied that it will be discussed with members at a future informal/private meeting.

19/17 PETITIONS & PETITION RESPONSES [Item 5]

Two petitions were received:

Petition 1 – “Reduce the speed limit outside St. Joseph's Specialist School, Cranleigh; 20mph is plenty.”

A petition was presented to the Waverley Local Committee by Simon Jaggard which calls for improvements to Amlets Lane in the vicinity of St Joseph's School.

Declarations of Interest: None.

Officers in attendance: Frank Apicella, Acting Area Highway Manager (South West); Adrian Selby, Senior Engineer, Surrey Highways.

Local members Dr Andrew Povey and Cllr Liz Townsend supported the petition.

There is to be a 'Road Safety Outside School' audit on 5th July and Cllr Townsend asked if consideration could be given to Cranleigh School as it generates traffic and may not be open on 5th July. The Highways engineer said he would contact Mr Jaggard at St Joseph's, with details of the audit.

The Local Committee (Waverley) resolved to AGREE that:

- (i) The Safer Travel Team and key stakeholders including the Police will investigate the issues set out in the petition with reference to Surrey County Councils (SCC's) 'Road Safety Outside Schools' and 'Setting Local Speed Limits' policies.
- (ii) The Safer Travel Team will return to the Waverley Local Committee in September 2018 with a report outlining any recommendations resulting from the investigation.

Reason: Surrey County Council officers will investigate the above issues and will return to the next Local Committee meeting with a report describing the conclusions of the investigation and possible recommendations.

Petition 2 – “Potters Gate Primary School Pedestrian Safety Improvements Petition.”

A petition was presented to the Waverley Local Committee by Stewart Edge which calls for improvements to roads in the vicinity of Potters Gate School, Farnham.

Declarations of Interest: None.

Officers in attendance: Frank Apicella, Acting Area Highway Manager (South West); Adrian Selby, Senior Engineer, Surrey Highways.

Local members Mr Andy MacLeod, Mr Stephen Spence, Cllr Carole Cockburn and Cllr Jerry Hyman supported the petition.

The Local Committee (Waverley) resolved to AGREE that:

- (i) Surrey County Council will consult with key stakeholders to investigate the issues set out in the petition and officers will report back to the Waverley Local Committee in September 2018, outlining any recommendations resulting from the investigation.

Reason: Surrey County Council officers will investigate the above issues and will return to the next Local Committee meeting with a report describing the conclusions of the investigation and possible recommendations.

20/17 WRITTEN PUBLIC QUESTIONS [Item 6]

Four Written Public Questions were received from: Mr RJ Nicholls, Farnham Town Councillor George Hesse, Farnham Town Councillor David Beaman and Mr Trevor Combes. The questions and answers were published on the SCC Waverley Local Committee web pages before the 29 June Local Committee.

Question 1 – Supplementary Question

Mr Nicholls asked if the SCC legal team had been consulted as he believed it to be a legal matter.

Response to supplementary question:

The Chairman said that the Countryside Access officer would contact Mr Nicholls via email to answer his question.

Question 2 – Supplementary Question

Cllr Hesse circulated some photographs to some of the Committee and to the Highway officers. He asked why repairs were not in keeping with the conservation area.

Response to supplementary question:

The Acting Highway Area Manager said that safety was the foremost consideration for any repairs on the public highway, although cost and relative priorities are a consideration.

Committee members voiced support regarding conservation areas and were also concerned regarding repairs in their own areas and questioned if it was difficult to control sub-contractors' work.

Question 3 – Supplementary Question

Cllr Beaman said that since his question, the new railings had been installed and the yellow barriers had been removed.

Question 4 – Supplementary Question

Mr Combes asked what action will be taken if the amount of traffic turns out to be incorrect.

Response to supplementary question:

The Chairman said that the SCC Principal Transport Development Planner would contact Mr Combes via email to answer his question.

21/17 WRITTEN MEMBER QUESTIONS [Item 7]

One Written Member Question was received from Mrs Victoria Young. The question and answer were published on the SCC Waverley Local Committee web pages before the 29 June Local Committee.

22/17 LOCAL COMMITTEE DECISION TRACKER (FOR INFORMATION) [Item 8]

Declarations of Interest: Dr Andrew Povey declared an interest: he is a trustee of the Surrey Hills Society.

Officer in attendance: Yvette Ortel, Partnership Committee Officer

Member discussion – key points:

Cllr Liz Townsend suggested that the Local Committee could work to support the Surrey Hills Management Plan (item not on the Decision Tracker – the report 'Surrey Hills HGV and Country Lanes Review' came to the Waverley Local Committee in December 2017). The Chairman said that while Waverley Local Committee had agreed the concept of a proposed 'Country Lanes Unsuitable for HGVs' pilot zone to cover a defined area of the Surrey Hills within the wider study area, she believed that Mole Valley Local Committee had not.

The Local Committee (Waverley) resolved to AGREE that:

The items from 9 March 2018 Local Committee, numbers 10 and 13, should be marked as 'closed'.

All other decision tracker items shall remain 'open'.

23/17 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 9]

Declarations of Interest: None

Officers in attendance: Frank Apicella, Acting Area Highway Manager (South West); Adrian Selby, Senior Engineer, Surrey Highways.

Member discussion – key points:

The Acting Area Highway Manager announced a correction in his report: on page 28 the figure for the Revenue Highway Fund should be £67,500 (nine members x £7,500), not £75,000 as written.

Mr David Harmer asked for clarification for the Revenue Highway Fund. The officer replied that no one item can be more than £2,500, capital items are encouraged, and 'Highway' is more than just roads – it can, for example, be spent on a right of way.

Cllr Jerry Hyman referred to the minutes of the Open Forum questions at the Local Committee on 9 March, page 17 in the agenda pack, regarding a question from his father, Cllr Hyman, on whether there had been a modelling of the proposed redesign of East Street, and if so could this modelling be made public. He asked when details of the modelling will be available. The officer replied that is was a planning matter and the Chairman would be informed once details are known.

Cllr Liz Townsend asked for information regarding Section 106 monies, what is available and what it has been spent on. The officer replied that this is usually in the Local Committee Highways Update report. The 106 and PIC information is being checked and will be included in the Highways Update report at the September Local Committee. Members asked if this could be circulated to them sooner, if possible.

Two members, Cllr Jerry Hyman and Cllr Carole Cockburn, asked for it to be recorded that they would have liked more information before being asked to vote on a new recommendation.

A new recommendation at (iv) was proposed by Mr David Harmer and seconded by Mr Wyatt Ramsdale. 12 members voted in favour; 3 members abstained. Therefore it was carried.

The Local Committee (Waverley) resolved to AGREE that:

- (i) To note the committee approved works being progressed during 2018/19.
- (ii) To approve that the £78K, 15% top slice of the parking surplus, be equally split between the 9 divisional members equating to £8,666 per member.

- (iii) To approve the revocation of the national speed limit on Stovolds Hill and to approve the new 40mph speed limit on Stovolds Hill from the junction of the B2130 Dunsfold Road up to the entrance of Dunsfold Park, a distance of approximately 1300m as shown on Annex 2.
- (iv) **Recognising that the majority of lengthsman works arise in the more rural areas, including those semi-rural areas on the outskirts of the towns, to assign the £25,000 central pot for lengthsman schemes equally between the 5 Western divisions and the 4 Eastern divisions, allocations to specific schemes to be agreed among the relevant County Councillors at meetings to be chaired by Victoria Young (East) and David Harmer (West) respectively.**
- (v) To delegate to the Acting Area Highway Manager, in consultation with the Chairman and Vice Chairman and Divisional Member, the ability to resolve any problems encountered to facilitate scheme delivery during the year of the schemes identified by the Committee.

Reason: The committee was asked to agree the recommendations to enable early progression of works orders.

24/17 GUILDFORD-GODALMING GREENWAY (EXECUTIVE FUNCTION) [Item 10]

Declarations of Interest: Cllr Richard Seaborne and Cllr Maurice Byham declared an interest that they are members of the Waverley Cycle Forum.

Officers in attendance: Frank Apicella, Acting Area Highway Manager (South West); Adrian Selby, Senior Engineer, Surrey Highways.

Member discussion – key points:

While some members fully supported the plan and said it was a well-thought through route, other members were concerned regarding the cost implications and some would have liked to see an alternative route along the River Wey. The significant number of road junctions along the route was also a concern. It was suggested that a more localized route around towns and villages could be looked at, for example, similar to the 'Little Holland' model.

The Chairman allowed a public question at this point: Cllr Andrew Bolton, the Waverley Borough Council portfolio holder for the Environment, asked: "Before undertaking any development costing an estimated £1.7 million, will you consult with all interested organisations?"

The members on the Waverley Cycling Forum said that lots of work had already been done with local groups. The Chairman said she would ask the report author, a SCC Transport Planner for Cycling, to contact Cllr Bolton directly to answer his question.

When asked if the Committee agree the report recommendation, 12 members voted in favour; 3 members abstained. Therefore it was carried.

The Local Committee (Waverley) resolved to AGREE that:

- (i) The Guildford-Godalming Greenway route (as detailed in Annex B) is adopted into the Waverley Cycle Plan.

25/17 LOCAL COMMITTEE COMMUNITY SAFETY FUNDING (EXECUTIVE FUNCTION) [Item 11]

Declarations of Interest: None.

Officers in attendance: Louise Gibbins, SCC Community Safety Officer; Eve Bartlett, Waverley Borough Council Community Safety Officer.

Petitions, Public Questions/Statements: None.

Member discussion – key points: None.

The Local Committee (Waverley) resolved to AGREE that:

- (i) The committee's delegated community safety budget of £3,000 for 2018/19 be retained by the SCC Community Safety Team, on behalf of the local committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out in section 3 of this report.
- (ii) Authority be delegated to the SCC Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the local committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in section 3 of this report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.

Reason: The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations to achieve the recommendations outlined above.

26/17 REPRESENTATION ON PARTNERSHIPS AND BOARDS (EXECUTIVE FUNCTION) [Item 12]

Declarations of Interest: None.

Officer in attendance: Yvette Ortel, Partnership Committee Officer.

Petitions, Public Questions/Statements: None.

Member discussion – key points: None.

The Local Committee (Waverley) resolved to AGREE that:

- (i) Members be appointed to the Safer Waverley Partnership and the Waverley Early Help Advisory Board, as detailed in the report.

- (ii) Members be allowed to bring update reports from the Safer Waverley Partnership and the Waverley Early Help Advisory Board, when relevant.
- (iii) Members note the terms of reference in Annex A and Annex B, for information.

Reason: to enable the Waverley Local Committee to be represented on local partnerships and boards and for Committee members to be able to report back to the Local Committee when relevant.

27/17 LOCAL COMMITTEE FORWARD PROGRAMME 2018-19 (FOR INFORMATION) [Item 13]

Declarations of Interest: None

Officer in attendance: Yvette Ortel, Partnership Committee Officer

Member discussion – key points:

The forward programme was agreed, with the following additions:

- Waverley Economic Strategy – opportunities for joint working with Waverley Borough Council.
- School admissions.

Also suggested for future Local Committee Informal/Private meetings:

- Rights of Way and how to move forward regarding overgrown footpaths.
- Progress on the arrangements for CIL (Community Infrastructure Levy).

28/17 DATE OF NEXT MEETING [Item 14]

To be held on Friday 21 September 2018 at 10am in the Waverley Borough Council Chamber, The Burys, Godalming GU7 1HR.

(10am – 10.30am: Open Public Questions Forum)

Meeting ended at: 11.50 am

Chairman



SCC LOCAL COMMITTEE (WAVERLEY) 29 June 2018

Minutes Annex A: OPEN PUBLIC QUESTIONS FORUM

Question 1: Cllr George Hesse asked: “Would the SCC Highways department support the Potters Gate petition before someone is killed?”

Answer given: The Chairman said that the petition will be discussed during the Petitions agenda item.

Question 2: Cllr David Beaman asked about signage in Farnham’s Dogflud Way/St Cross Road/East Street, following a question asked at the March Local Committee.

Answer given: The Chairman said this would be answered via email to Cllr Beaman.

Question 3: Cllr Andrew Bolton asked if he could ask a question regarding the Guildford-Godalming Greenway during that agenda item, after he had listened to the discussion.

Answer given: The Chairman agreed to take Cllr Bolton’s question during Item 10.

This page is intentionally left blank